

KEITH WINKLER
Director of Public Health Services

MICHAEL MACLEAN, M.D., M.S.
Health Officer



COUNTY OF KINGS

JEFF TABER
Interim Deputy Health Director
Environmental Health Services
www.countyofkings.com/health/ehs

DEPARTMENT OF PUBLIC HEALTH

330 Campus Drive - Hanford, California 93230
Telephone: (559) 584-1411 Fax: (559) 584-6040

Foodborne Illness Reporting Sheet

All reports of foodborne illness should be considered legitimate. Employees should direct all such calls to the manager or person in charge immediately.

1. Write Down:

- Date and time of consuming the suspected food item
- Name, address and phone number of person calling
- Name of each person that became ill and symptoms
- What foods and/or drinks each person consumed
- Other information that seems important

2. Notify:

The Kings County Public Health Department's Division of Environmental Health Services of any suspected foodborne illness immediately. **Call KCEHS at 559 584-1411 or e-mail Jeff.Taber@co.kings.ca.us**

FOOD FACILITIES:

1. Notify:

The Kings County Public Health Department's Division of Environmental Health Services of any reports of foodborne illness immediately. **Call KCEHS at 559 584-1411 or e-mail Jeff.Taber@co.kings.ca.us**

2. Preserve suspect leftover food:

Label containers with contents and date. Store the samples in the walk-in refrigerator or other refrigeration unit.

4. Look at your suspected food item's preparation steps carefully. Put any needed corrective measures in place.

Prevent foodborne illness:

- Restrict ill employees from food preparation and service activities.
- Practice good personal hygiene including proper hand washing and eliminating hand to food contact with ready-to-eat foods.
- Keep potentially hazardous foods out of the temperature danger zone (41°F-135°F).
- Take precautions against cross-contamination.