

**CANDIDATE'S
GENERAL DISTRICT
ELECTION
CALENDAR
OF
EVENTS
NOVEMBER 3, 2009**



**COMPILED BY:
KINGS COUNTY ASSESSOR/CLERK/RECORDER
ELECTIONS DIVISION**

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<p>165 days Friday, May 22, 2009</p>	<p><u>LETTER AND CALENDAR OF EVENTS TO ALL DISTRICT SECRETARIES FOR THE UPCOMING GENERAL DISTRICT ELECTIONS.</u> As a matter of courtesy, the County Elections Official will send a letter to each special resident voting district secretary reminding them that an election must be held and sample notices and resolutions are enclosed</p>
<p>125 days Wednesday, July 1, 2009</p>	<p><u>NOTICE TO COUNTY ELECTIONS OFFICIAL; ELECTIVE OFFICES TO BE FILLED; PAYMENT FOR PUBLICATION OF CANDIDATE STATEMENT AND TRANSMITTAL OF MAP AND BOUNDARIES</u> (10504,10509, 10522 Elections Code) On or before this date the secretary of the district shall deliver a notice to the County Elections Official. The notice shall bear the secretary's signature and the district seal and shall contain both of the following: (a) The elective offices to be filled at the next general district election, and (b) Whether the <u>district</u> or the <u>candidate</u> is to pay for the publication of a statement of qualifications. Also the secretary of a resident voting district shall deliver to the County Elections Official of each affected county, a map showing the boundaries of the district and the boundaries of the divisions of the district, if any, within that county and a statement indicating in which divisions a director is to be elected and whether any elective officer is to be elected at-large at the next general district election. Form available from the County Elections Official.</p>
<p>125 days Wednesday, July 1, 2009</p>	<p><u>RESOLUTION FROM THE DISTRICT SETTING FORTH THE "GROUND RULES FOR THE GENERAL DISTRICT ELECTION.</u> (10400, 10402, 10403, 10520, 13307,15651 Elections Code) It is suggested that a resolution containing the "ground rules" (Consolidating several questions that must be dealt with and are listed separately in code for filing at different dates for the general district election) be filed by this date and contain the following (a) A request and consent for consolidation with other elections held on the same day , in the same territory, in part of the same territory, or with a statewide election (in resident voting districts only). (b) In the event of a tie vote, whether the winner shall be determined by lot or special runoff election. (c) Whether the district or candidate will pay for the statement of qualifications and whether to limit the statement of qualifications to 200 words. (d) The district agrees to reimburse the County of Kings for the actual costs incurred by the County Elections Official in conducting the general district election. A sample resolution is available from the County Elections Official.</p>
<p>120 - 90 days Monday, July 6, 2009 to Wednesday, August 5, 2009</p>	<p><u>NOTICE OF ELECTION</u> By this date, the County Elections Official of the principal county shall publish a notice of election once in a newspaper of general circulation within the district. The notice shall contain the date of the election, name the offices for which candidates may file, and state the qualifications required by the principal act for each office. The notice shall state the location where official declarations of candidacy for eligible candidates desiring to file for any of the elective offices may be obtained, the office in which completed declarations of candidacy are required to be filed, and the date and time after which no declarations of candidacy may be accepted for filing. The notice shall state that appointment to each elective office will be made as prescribed by Section 10515 in the event there are no nominees or an insufficient number of nominees for the office and a petition for an election is not filed with the County Elections Official within the time period prescribed by Section 10515.</p>

<p>113-88 days Monday, July 13, 2009 to Friday, August 7, 2009</p>	<p><u>NOMINATION PAPERS</u> (10510 - 10512 - 10514 Elections Code) Forms for declaration of candidacy for all district offices shall be obtained from the office of the County Elections Official. The County Elections Official may, for convenience or necessity, authorize the district secretary to issue the declarations of candidacy. The form shall be available on the 113th day prior to the general district election and shall be filed not later than 5 p.m. on the 88th day prior to the general district election in the office of the County Elections Official during regular office hours or may be filed by certified mail so that the forms reach the office of the County Elections Official no later than the deadline for filing in that office. The County Elections Official shall record the date of filing upon the first page of each declaration of candidacy. No candidate shall withdraw his or her declaration of candidacy after 5 p.m. on the 88th day prior to the general district election. Each candidate shall set forth in full the oath or affirmation set forth in Section 3 of Article XX of the California Constitution, which shall be filed with the declaration of candidacy. The County Elections Official or district secretary, or a person designated by the County Elections Official or district secretary, shall administer the oath. Upon filing each declaration of candidacy, the County Elections Official shall examine the declaration to determine if it conforms with the provisions of the code and shall certify whether it is sufficient. For this purpose the County Elections Official shall be entitled to obtain from any officer of an affected county all information The qualifications of a candidate for elective office, and of elective officer of a district is determined by the principal act of that district.</p>
<p>95 days Monday, July 31, 2009*</p>	<p><u>SEMI-ANNUAL CAMPAIGN STATEMENT</u> (84200 Government Code, 2001 FPPC Manual "A" addendum) Semi-Annual Campaign Statement must be filed with the County Elections Official only if qualified as a committee prior to 6/30/09. This statement covers the period January 1, 2009 through June 30, 2009 and must be delivered by Personal Delivery or First Class Mail.</p>
<p>88 days Friday, August 7, 2009</p>	<p><u>CONSOLIDATION OF LOCAL ELECTIONS</u> (10400 - 10403, 10418 Elections Code & 5342 Education Code) The last day for a local governing board to file with the Elections Official a resolution requesting consolidation of a local election with a general district election.</p>
<p>88 days Friday, August 7, 2009</p>	<p><u>LAST DAY FOR ARGUMENT PUBLICATION - SUGGESTED</u> (9163, 9286, 9502 Elections Code) If election on a measure has been consolidated with this election, it is suggested that Notice of Last Date to Submit Arguments on the measure be published by this date. (Last day for argument is 8/19/2009.)</p>
<p>83 days Wednesday, August 12, 2009</p>	<p><u>TIME EXTENSION IF INCUMBENT FAILS TO FILE</u> (10516 Elections Code) If an incumbent fails to file a declaration of candidacy by 5 p.m. on August 7th, any qualified person other than the incumbent shall have until 5 p.m. on August 12th to file a declaration of candidacy for the open seat.</p>

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<p>83 days Wednesday, August 12, 2009</p>	<p><u>APPOINTMENT OF CANDIDATES</u> (10515 Elections Code) If, by 5 p.m. on this date: (1) only one person has filed a declaration of candidacy for any elective office to be filled at that election; (2) no one has filed a declaration of candidacy for such an office; (3) in the case of directors to be elected from the district at-large, the number of persons who have filed a declaration of candidacy for director at-large does not exceed the number of offices of director at-large to be filled at that election; (4) in the case of directors who must reside in a division but be elected at-large, the number of candidates for director at-large from a division does not exceed the number required to be elected director at-large while residing in that division; and if a petition signed by 10 per cent of the voters or 50 voters, whichever is the smaller number, in the district or division if elected by division, requesting that the general district election be held has not been presented to the officer conducting the election, he or she shall submit a certificate of these facts to the Board of Supervisors and request them, at a regular or special meeting held prior to the Monday before the first Friday in December in which the election is held, appoint to the office or offices the person or persons if any, who have filed declaration of candidacy. The Board of Supervisors shall make these appointments. If no person has filed a declaration of candidacy for any office, the Board of Supervisors shall appoint any person to the office who is qualified on the date when the election would have been held.</p>
<p>82 days Thursday, August 13, 2009</p>	<p><u>RANDOMIZED ALPHABETICAL DRAWING</u> (13112 (D) Elections Code) On this date at 11:00 a.m., the Secretary of State will hold a drawing of the randomized alphabet to determine the order in which the candidates will appear on the General District Election ballot.</p>
<p>81 days Friday, August 14, 2009</p>	<p><u>BALLOT ARGUMENTS - SUGGESTED DATE</u> (9162, 9163, 9219, 9282, 9315, 9501, 9600 Elections Code) Suggested last day for submission of arguments for or against a local measure consolidated with the election. Arguments are limited to 300 words, must be signed and have a verification.</p>
<p>71 days Monday, August 25, 2009</p>	<p><u>REBUTTAL ARGUMENTS - SUGGESTED DATE</u> (9167, 9220, 9285, 9317, 9504, 9600 Elections Code) If arguments for and against a local measure are filed by August 7th, proponents have until this date to file rebuttal arguments. Rebuttals are limited to 250 words, must be signed and have a verification.</p>
<p>68 days Thursday, August 27, 2009</p>	<p><u>DEATH OF CANDIDATE - NAME PRINTED ON BALLOT</u> (10529 Elections Code) Whenever a candidate has filed a sufficient declaration of candidacy, the name shall be printed upon the ballot unless the candidate has died and that fact has been ascertained by the officer charged with the duty of printing the ballots, at least 68 days before the day of the election.</p>

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<p>40 days Thursday,, September 24, 2009</p>	<p><u>1ST PRE-ELECTION CAMPAIGN STATEMENT</u> (84200.8 Government Code) Period to file campaign statements, in duplicate, for candidates and committees in support or opposition of candidates and/or measures for the period covering January 1, 2009 through September 19, 2009 if no previous statement filed or July 1, 2009 through September 24, 2009 if Semi-Annual Statement filed.. Review the State of California Information Manual on Campaign Disclosure Provisions of the Political Reform Act or see FPPC Website at www.fppc.ca.gov.</p>
<p>29 days Monday, October 5, 2009</p>	<p><u>PRECINCT BOARDS - POLLING PLACES</u> (12286 Elections Code) By this date, the County Elections Official shall issue an order appointing the members of the precinct boards and designating the polling places. <u>MORE PROCEDURES RELATING TO PRECINCT BOARDS</u> Instructions for Inspectors (12309 Elections Code) Mailing Notice of Appointment (12307 Elections Code) Publication (12105-12106 Elections Code)</p>
<p>29 - 7 days Monday, October 5, 2009 to Tuesday, October 27, 2009</p>	<p><u>ABSENT VOTER (APPLICATIONS)</u> (3001 Elections Code) Between these dates, application for absent voter ballots may be made to the County Elections Official in order to be mailed to the absentee voter in time for return of the ballot.</p>
<p>21 days Tuesday, October 13, 2009</p>	<p><u>MAILING OF SAMPLE BALLOTS</u> (13300, 13303, 13304 Elections Code) A sample ballot shall be mailed prepaid by the County Elections Official to each voter not more than 40 days before the election nor less than 21 days before the election, together with the location of the polling place and handicapped accessibility.</p>
<p>16 - 1 day Sunday, October 18, 2009 to Monday, November 2, 2009</p>	<p><u>LATE CONTRIBUTION REPORT</u> (84203 Government Code) Any contribution totaling \$1,000 or more made or received during this period must be reported within 24 hours of the time it is received or made. It shall be reported by facsimile transmission, telegram, guaranteed overnight mail or personal delivery. The Kings County Elections Division FAX Number is (559) 585-8453.</p>
<p>15 days Monday, October 19, 2009</p>	<p><u>15 DAY CLOSE OF VOTER REGISTRATION</u> (2107 Elections Code) Last day to register to vote for this election except fail safe voters.</p>
<p>14 days Tuesday, October 20, 2009</p>	<p><u>WRITE-IN CANDIDATE - LAST DAY</u> (8600-8604, Elections Code) Every person who desires to have his or her name counted as a write-in candidate shall (1) file a declaration of candidacy and (2) file nomination papers, as required by Section 8062 of the Elections Code, by this date. No filing fee is required. Papers are available between the 57th day before the election (September 7, 2009) and the 14th day before the election (October 20, 2009)</p>

12 days Thursday, October 22, 2009	<u>2ND PRE-ELECTION CAMPAIGN STATEMENT</u> (84200.7 Government Code) Period to file campaign statements, in duplicate, for candidates and committees in support or opposition of candidates and/or measures, for the period covering September 20, 2009 through October 17, 2009. All candidates being voted upon, their controlled committees, and committees formed primarily to support or oppose a candidate or measure being voted upon shall file this statement by guaranteed overnight delivery service or by personal delivery. Review the State of California Information Manual on Campaign Disclosure Provisions of the Political Reform Act. See FPPC Web Site at www.fppc.ca.gov .
10 days Saturday, October 24, 2009	<u>CENTRAL COUNTING PLACE OF BALLOTS</u> (12107 Elections Code) Whenever the ballots at any election or from any precincts are to be tallied at a central place, not at the precincts, the County Elections Official shall specify the public place to be used and publish the notice one time by this date in a newspaper of general circulation published in the jurisdiction where the election is to be held.
7 days Tuesday, October 27, 2009	<u>ABSENT VOTER APPLICATIONS - LAST DAY BY MAIL</u> (3001 Elections Code) Last day for the County Elections Official to receive applications absent voter ballots by mail
6 days–Election Day Wednesday, October 28, 2009 to Tuesday, November 3, 2009	<u>SPECIAL REQUEST "ABSENT VOTING"</u> (3021 Elections Code) Voters unable to go to the polls may request an absent voter ballot in person from the County Elections Official, beginning on this date through Election Day. Voters who are confined and unable to apply in person may appoint an authorized agent to receive and return their ballot
Tuesday, ELECTION DAY November 3, 2009	<u>UDEL ELECTION (GENERAL DISTRICT ELECTIONS)</u> (14212 Elections Code) Polls are open 7:00 a.m. to 8:00 p.m.
Tuesday, ELECTION DAY November 3, 2009	<u>ABSENT VOTERS - ELECTION DAY</u> (3017, 3020, 3021 Elections Code) Ballots must be returned to the County Elections Official or to any voting precinct by the close of the polls.
Tuesday, ELECTION NIGHT November 3, 2009	<u>BALLOT TABULATION ELECTION NIGHT</u> It is important to remember that election night results are merely semi-official results . Due to legislation over the past decade the absentee, mail, provisional and fail safe ballots that are either delivered to the precinct or issued election day must be processed and verified before counting. It is not possible to count these ballots election night. The legislature recognizing the difficulty of this process allows the counties 28 days after the election to process all ballots for official results .
2 days after Election Thursday, November 5, 2009	<u>CANVASS PRECINCT RETURNS</u> (10547, 10551 Elections Code) Last day for the County Elections Official to begin the official canvass of precinct returns. Canvass must be completed no later than November 30, 2009.

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<p>No later than the Monday before the first Friday in December. Monday, November 30, 2009</p>	<p><u>CANVASS PRECINCT RETURNS</u> (10551 Elections Code) By this date, the County Elections Official shall complete the canvass and declare those elected no later than the Monday before the first Friday in December. The County Elections Official shall certify to the governing body the results of all other candidates and measures on the ballot not later than this date.</p>
<p>After Canvass</p>	<p><u>TIE VOTE</u> (10551 (b) Elections Code) The governing body at time and place designated by them shall determine the tie by lot and the results thereof shall be declared by the governing body. The candidate so chosen shall qualify, take office and serve as though elected at the preceding general district election.</p>
<p>No later than noon the first Friday in December. Noon, Friday, December 4, 2009</p>	<p><u>TAKING OF OFFICE</u> (10554 Elections Code) Elective officers, elected or appointed, take office at noon on the first Friday in December next following the general district election. Prior to taking office, each elective officer shall take the official oath and execute any bond required by the principle act.</p>
<p>Monday, February 1, 2010</p>	<p><u>SEMI-ANNUAL CAMPAIGN STATEMENTS</u> (84200 Government Code) Period to file campaign statements, in duplicate, for the period covering the day after the closing date of the last statement filed, through December 31, 2009. Review the State of California Information Manual on Campaign Disclosure Provisions of the Political Reform Act.</p>

NOTICE TO CANDIDATES

The 2009 General District Election calendar of Events is intended to provide general information about the subject matter covered and does not have the force and effect of law, regulation or rule. It is distributed with the understanding the County Elections Official is not rendering legal advice and therefore the General District Election Calendar of Events is not to be substitute for legal counsel for any individual or candidate. In case of conflict, the law, regulation or rule will apply.

NOTE: IT IS THE RESPONSIBILITY OF THE CANDIDATE TO INSURE THAT HE/SHE MEETS ALL FILING REQUIREMENTS AND DEADLINES. ALL CANDIDATES ARE URGED TO FILE THE NECESSARY PAPERS AS EARLY AS POSSIBLE TO AVOID LAST MINUTE RUSH AND CONFUSION, OR ANY MISUNDERSTANDINGS. WHILE THERE ARE PROVISIONS WHEREBY CANDIDATES MAY, IN WRITING, AUTHORIZE A THIRD PARTY TO HANDLE THEIR PAPERS, IT IS RECOMMENDED THAT THE CANDIDATE PERSONALLY RECEIVE AND FILE ALL PAPERS INVOLVED WITH HIS/HER CANDIDACY.