

COUNTY OF KINGS

SINGLE AUDIT REPORT

**FOR THE YEAR ENDED
JUNE 30, 2016**

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Supervisors
County of Kings, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, financial statements of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the County of Kings, California (the County), as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the County's basic financial statements, and have issued our report thereon dated November 23, 2016.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the County's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the County's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the County's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

HUDSON HENDERSON & COMPANY, INC.

A handwritten signature in blue ink that reads "Hudson Henderson & Company, Inc." in a cursive script.

Fresno, California
November 23, 2016



INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Supervisors
County of Kings, California

Report on Compliance for Each Major Federal Program

We have audited the County of Kings' (the County) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the County's major federal programs for the year ended June 30, 2016. The County's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the County's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the County's compliance.

Opinion on Each Major Federal Program

In our opinion, the County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2016.

Other Matters

The results of our auditing procedures disclosed an instance of noncompliance, which are required to be reported in accordance with the Uniform Guidance and which are described in the accompanying schedule of findings and questioned costs as item number 2016-1. Our opinion on each major federal program is not modified with respect to this matter.

The County's response to the noncompliance finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The County's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Internal Control over Compliance

Management of the County is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the County's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the County, as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the County's basic financial statements. We issued our report thereon dated November 23, 2016, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements.

The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

Purpose of Report

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

HUDSON HENDERSON & COMPANY, INC.

Hudson Henderson & Company, Inc.

Fresno, California
March 27, 2017

**COUNTY OF KINGS
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2016**

Federal Grantor/ Pass-through Grantor/ Program or Cluster Title	Federal CFDA No.	Supplemental Identifying Number	Federal Expenditures
<u>U.S. DEPARTMENT OF AGRICULTURE</u>			
Passed through California Department of Public Health: Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)	10.557	08-85433	\$ 1,645,520
Passed through California Department of Social Services: State Administrative Matching Grants for Food Stamp Program-Cal Fresh	10.561	County 16	<u>1,987,168</u>
TOTAL U.S. DEPARTMENT OF AGRICULTURE			<u>3,632,688</u>
<u>U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT</u>			
Direct Programs			
Community Development Block Grants (CDBG)/Entitlement Program	14.218	N/A	1,336,542
HOME Investment Partnerships Program	14.239	N/A	14,376
Continuum of Care Program	14.267	CA1183L9T131200	12,162
Housing Opportunities for People with AIDS (HOPWA)	14.241	N/A	<u>50,576</u>
TOTAL U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT			<u>1,413,656</u>
<u>U.S. DEPARTMENT OF JUSTICE</u>			
Direct Programs			
DEA - Domestic Cannabis Eradication and Suppression Program	16.111	2015-13	<u>41,827</u>
Edward Byrne Memorial Justice Assistance Grant Program	16.738	2015-DJ-BX-0658	12,097
Passed through California Office of Emergency Services (CalOES) Edward Byrne Memorial Justice Assistance Grant Program	16.738	BSCC 606-14	<u>31,032</u>
Subtotal			<u>43,129</u>
Victim Witness Assistance Program	16.575	VW15 32 0160	<u>132,476</u>
Total JAG Program Cluster			<u>175,605</u>

The accompanying notes are an integral part of the Schedule of Expenditures of Federal Awards.

COUNTY OF KINGS
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2016

<u>Federal Grantor/ Pass-through Grantor/ Program or Cluster Title</u>	<u>Federal CFDA No.</u>	<u>Supplemental Identifying Number</u>	<u>Federal Expenditures</u>
<u>U.S. DEPARTMENT OF JUSTICE (CONTINUED)</u>			
Direct Programs			
State Criminal Alien Assistance Program	16.606	2015-AP-BX-0366	\$ 44,260
Community Oriented Policing Services (COPS) - School Resource Officer	16.710	2013ULWX0043	61,318
Juvenile Reentry Systems Reform Planning Program (OJJDP)	16.812	2014-CZ-BX-0002	46,000
TOTAL U.S. DEPARTMENT OF JUSTICE			369,010
<u>U.S. DEPARTMENT OF LABOR</u>			
Passed through State Department of Employment Development			
Workforce Investment Act - Rapid Response Layoff Aversion	17.258	K698364	28,777
Workforce Investment Act - Rapid Response	17.258	K698364	104,130
Workforce Investment Act - Rapid Response	17.258	K594763	107,928
Workforce Investment Act - Adult Program	17.258	K594763	960,101
Workforce Investment Act - Rapid Response Layoff Aversion	17.258	K594763	26,924
Subtotal			1,227,860
Workforce Investment Act - Youth Program	17.259	K594763	354,634
Workforce Investment Act - Youth Program	17.259	K594763	233,322
Workforce Investment Act - Youth Program	17.259	K698364	504,415
Workforce Investment Act - Youth Program	17.259	K698364	90,670
Workforce Investment Act - Adult Program	17.259	K698364	625,479
Subtotal			1,808,520
Workforce Investment Act - Dislocated Workers Program	17.260	K698364	402,411
Workforce Investment Act - Dislocated Workers Program	17.260	K594763	280,793
Subtotal			683,204
Total Workforce Investment Act Program Cluster			3,719,584
TOTAL U.S. DEPARTMENT OF LABOR			3,719,584

The accompanying notes are an integral part of the Schedule of Expenditures of Federal Awards.

COUNTY OF KINGS
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2016

Federal Grantor/ Pass-through Grantor/ Program or Cluster Title	Federal CFDA No.	Supplemental Identifying Number	Federal Expenditures
<u>U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES</u>			
Direct Program			
Prevention of Elder Abuse, Neglect, and Exploitation - Title VII, Chapter 3	93.041	N/A	\$ 300
Long Term Care Ombudsman Services for Older Individuals - Title VII, Chapter 2	93.042	N/A	16,281
Disease Prevention and Health Promotion Services - Title III, Part D	93.043	N/A	6,570
Supportive Services and Senior Centers- Title III, Part B	93.044	N/A	113,908
Nutrition Services - Title III, Part C	93.045	N/A	192,570
National Family Caregiver Support - Title III, Part E	93.052	N/A	42,024
Nutrition Services Incentive Program	93.053	N/A	<u>21,858</u>
Subtotal			<u>393,511</u>
Center of Disease Control (CDC) - Public Health Emergency Preparedness (PHEP)	93.074	N/A	<u>184,008</u>
Center of Disease Control (CDC) - Hospital Preparedness Program (HHP)	93.074	N/A	<u>135,258</u>
Guardianship Assistance	93.090	County 16	<u>394,415</u>
Immunization Sub-Prevention Grants	93.268	10-95375	<u>59,385</u>
Passed through State Department of Social Services			
Tuberculosis Control	93.116	County 16	<u>32,073</u>
Promoting Safe and Stable Families	93.556	County 16	<u>152,146</u>
Temporary Assistance for Needy Families (TANF) Cluster: Temporary Assistance for Needy Families	93.558	County 16	<u>15,767,649</u>
Subtotal			<u>15,767,649</u>
Child Welfare Services - Title IV-B	93.645	County 16	<u>113,008</u>
Foster Care - Title IV-E	93.658	County 16	<u>6,165,865</u>
Child Support Enforcement	93.563	County 16	<u>2,651,738</u>
Adoption Assistance	93.659	County 16	<u>2,580,974</u>
Social Services Block Grant - CWS Title XX	93.667	County 16	<u>1,001,088</u>
Independent Living	93.674	County 16	<u>45,783</u>

The accompanying notes are an integral part of the Schedule of Expenditures of Federal Awards.

COUNTY OF KINGS
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2016

Federal Grantor/ Pass-through Grantor/ Program or Cluster Title	Federal CFDA No.	Supplemental Identifying Number	Federal Expenditures
<u>U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES (CONTINUED)</u>			
Passed through State Department of Social Services (continued)			
Medical Assistance Program - Targeted Case Management (TCM)	93.778	County 16	\$ 96,781
Medical Assistance Program - Medi-Cal Administrative Activities (MAA)	93.778	County 16	9,022
Medical Assistance Program - Medicaid Funding - Title XIX	93.778	County 16	<u>6,544,739</u>
Subtotal			<u>6,650,542</u>
Health Resources & Services Admin. - Ryan White Part B	93.917	County 16	<u>108,141</u>
Maternal & Child Health - Title XIX	93.778	County 16	<u>108,340</u>
Maternal & Child Health - Title V	93.994	County 16	<u>117,493</u>
Preventative Health Services Block Grant (CHDP)	93.991	County 16	85,998
Preventative Health Services Block Grant (HCPCFC)	93.991	County 16	<u>79,428</u>
Subtotal			<u>165,426</u>
Passed through State Department of Health Care Services			
Medical Assistance Program - California Childrens Services	93.778	County 16	<u>287,833</u>
Passed through State Department of Mental Health Services			
Projects for Assistance in Transition from Homelessness (PATH)	93.150	N/A	40,457
Block Grants for Community Mental Health Services (SAMHSA)	93.958	N/A	195,973
Block Grants for Prevention and Treatment of Substance Abuse (SAPT)	93.959	N/A	<u>529,517</u>
Subtotal			<u>765,947</u>
TOTAL U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES			<u>37,880,623</u>
<u>U.S. DEPARTMENT OF HOMELAND SECURITY</u>			
Passed through California Office of Emergency Services (CalOES)			
Emergency Management Performance Grants (EMPG)	97.042	EMW-2015-EP-00049	142,250
State Homeland Security Program (SHSP)	97.067	EMW-2015-SS-00078	<u>189,752</u>
TOTAL U.S. DEPARTMENT OF HOMELAND SECURITY			<u>332,002</u>
TOTAL EXPENDITURES OF FEDERAL AWARDS			<u><u>\$ 47,347,563</u></u>

The accompanying notes are an integral part of the Schedule of Expenditures of Federal Awards.

COUNTY OF KINGS
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

NOTE 1 – GENERAL

The accompanying Schedule of Expenditures of Federal Awards presents all the activity of all the federal award programs of the County of Kings (the County) for the year ended June 30, 2016. The County reporting entity is defined in Note 1 to the County's basic financial statements. Federal awards received directly from federal agencies as well as federal awards passed through other government agencies are included on the schedule.

NOTE 2 – BASIS OF ACCOUNTING & PRESENTATION

Consistent with the County's method of filing federal financial reports, the accompanying Schedule of Expenditures of Federal Awards is prepared using the accrual basis method of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S., *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*. Therefore, some of the amounts presented in this schedule may differ from amounts presented in, or used in the preparation of the basic financial statements. The amounts reported in the accompanying Schedule of Expenditures of Federal Awards agree, in all material respects, to amounts reported within the County's financial statements.

NOTE 3 – RELATIONSHIP TO FEDERAL FINANCIAL REPORTS

Amounts reported in the accompanying schedule agree with the amounts reported in the related periodic federal financial reports.

NOTE 4 – CATALOG OF FEDERAL DOMESTIC ASSISTANCE (CFDA)

The CFDA numbers included in the accompanying Schedule of Expenditures of Federal Awards were determined based on the program name, review of the grant or contract information and the Office of Management and Budget's Catalog of Federal Domestic Assistance.

NOTE 5 – SUBRECIPIENTS

Included in the federal expenditures presented in the Schedule of Expenditures of Federal Awards, are amounts the County provided to subrecipients. These amounts are currently impractical to identify and are unknown. The County is working on implementing procedures to disclose such information in the future.

NOTE 6 – PASS-THROUGH ENTITY IDENTIFYING NUMBERS

When Federal awards were received from a pass-through entity, the Schedule of Expenditures of Federal Awards show, if available, the identifying number assigned by the pass-through entity. When no identifying number is shown, the County has either determined that no identifying number is assigned for the program or the County was unable to obtain an identifying number from the pass-through entity.

**COUNTY OF KINGS
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2016**

SECTION I – SUMMARY OF AUDITORS’ RESULTS

Financial Statements

Type of auditors’ report issued: Unmodified

Internal control over financial reporting:

- Material weakness identified? _____ Yes X No
- Significant deficiency(ies) identified that are not considered to be material weaknesses? _____ Yes X None reported
- Noncompliance material to financial statements noted? _____ Yes X No

Federal Awards

Internal control over major federal programs:

- Material weakness identified? _____ Yes X No
- Significant deficiency(ies) identified that are not considered to be material weaknesses? X Yes _____ None reported
- Noncompliance material to federal awards? _____ Yes X No

Type of auditors’ report issued on compliance for major Federal programs: Unmodified

Identification of major programs:

<u>CFDA Number:</u>	<u>Name of Federal Program or Cluster</u>
10.561	State Administrative Matching Grants for Food Stamp Program-Cal Fresh
14.218	Community Development Block Grants (CDBG)/Entitlement Program
17.258-.260	Workforce Investment Act Program Cluster
93.563	Child Support Enforcement
93.667	Social Services Block Grant - CWS Title XX

Dollar threshold used to distinguish Between Type A and Type B programs: \$1,420,427

Auditee qualified as a low-risk auditee? X Yes _____ No

COUNTY OF KINGS
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2016

SECTION II – FINANCIAL STATEMENT FINDINGS

There are no financial statement findings to be reported in accordance with *Governmental Accounting Standards*.

SECTION III – FEDERAL AWARD FINDINGS

2016-1: Child Support Enforcement Reporting

Program: Child Support Enforcement

CFDA No: 93.563

Federal Agency: United States Department of Health and Human Services

Passed-Through: State of California - Department of Social Services

Award Number: County 16

Award Year: Fiscal Year 2015/16

Compliance Requirement: Reporting

Questioned Costs: None

Criteria:

As required by 2 CFR section 200.514(c), federal awards include all activity of the reporting period, are supported by applicable accounting or performance records, and are fairly presented in accordance with governing requirements.

Condition:

During our review of the quarterly local child support agency administrative expense claim schedule and certifications, we noted that the total expenditures as to be reported on the SEFA incorrectly included the State required 34% funding match.

Cause:

As part of the financial statement and SEFA preparation from the departments, the proper allocation between the federal and state funding wasn't communicated as to the proper presentation in the SEFA.

Effect:

The reporting of the federal awards for the program would have been overstated.

Questioned Costs:

None.

Recommendations:

We recommend the County properly communicate and ensure departments are training their staff on the difference between federal and state awards, and how they are presented in the SEFA when preparing their annual SEFA reporting reconciliations.

COUNTY OF KINGS
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2016

Views of Responsible Officials and Planned Corrective Actions:

We agree with the auditors' findings, and will work to ensure proper communication is noted and that only the federal portion of awards are presented on the SEFA.

Contact Information of Responsible Official

Kimberlee Eggert, Fiscal Analyst II
Department of Child Support Services
Telephone: (559) 852-4885
Email: Kimberlee.eggert@co.kings.ca.us

**COUNTY OF KINGS
SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS
FOR THE YEAR ENDED JUNE 30, 2015**

SECTION II – FINANCIAL STATEMENT FINDINGS

There were no prior year financial statement findings reported in accordance with *Governmental Accounting Standards*.

SECTION III – FEDERAL AWARD FINDINGS

2015-1: Medical Assistance Program Reporting

Program: Medical Assistance Program - California Children's Services

CFDA No: 93.778

Federal Agency: United States Department of Health and Human Services

Passed-Through: State of California - Department of Health Care Services

Award Number: County 16

Award Year: Fiscal Year 2014/15

Compliance Requirement: Reporting

Questioned Costs: None

Criteria:

Per the Children's Medical Services Plan and Fiscal Guidelines, quarterly administrative expenditure invoices along with case load data are to be submitted to the California Department of Health Care Services no later than 60 (sixty) days after the end of each quarter.

Condition:

During our review of the quarterly administrative expenditures invoices, we noted that two out of the four quarterly reports were not submitted timely in accordance with the program requirements as noted above.

Cause:

After a long standing program manager's retirement, new program management was in the process of learning the state's requirements for grant budget and invoice requirements. This resulted in the reports not being submitted in a timely manner.

Effect:

The County did not comply with the submission date requirements as set by the Children's Medical Services Plan and Fiscal Guidelines, and could fall out of compliance with program requirements resulting in possible penalties and the loss of grant funding.

Questioned Costs:

None.

Recommendations:

We recommend the County Department of Public Health continue improving their reporting process and procedures to ensure all required reports are submitted in a timely manner per the fiscal guidelines as noted above.

COUNTY OF KINGS
SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2015

Views of Responsible Officials and Planned Corrective Actions:

To resolve our issue of submitting invoices late, our agency has implemented the following changes:

- Educated involved staff of current program deadlines and the importance of meeting those time tables.
- Updated management training information with programmatic requirements for the program budget process, statistic information, and state deadlines.
- Updated the agencies procedures for the collection and distribution of program statistics required for invoices of both CCS Administration and CCS Medical Therapy Unit programs
- Updated procedures which involve processing program budget of both CCS Administration and CCS Medical Therapy Unit programs to better meet state set deadlines.

Current Year Status:

The County encountered difficulties with new formats that caused slight delays in the issuance of the reports in the current year, but was able to resolve them with the State and have them accepted without exception. Current year status considered implemented.